







# SCOTLAND COURSE INFORMATION

Programme Details 2024

## Eligibility

- The course is fully funded by Skills Development Scotland (SDS)
- Applicants must reside in Scotland and have the right to work in the UK.
- This course is aimed at individuals who are unemployed, looking for a training opportunity to learn new skills that could lead to a career within digital technology.
- Primary applicants will be individuals currently in receipt of Universal Credit or income related benefits.
- Secondary applicants will be individuals facing two or more barriers or disadvantages as defined
  by the current <u>Scottish Government European Structural and Investment Funds Participant Guidance</u>.
   People who have completed college or university provision at SCQF6 or above within the
  past calendar year will NOT be eligible
- Can commit to a 12-week training course, no other commitments that will impact attendance each of the days.
- Attend online Monday Friday between the hours of 9.00am 4.00pm.
- Have access to PC/laptop (with working camera) that runs Windows and has good internet connection.
- Each person must complete our interview and assessment process before being offered a place on the course
- What are we looking for? Reliable, Positive attitude, Eager to learn, Problem Solver with interest in Tech.

### Methodology and Approach to Training

- The full 12-week course will be delivered remotely communicating via Microsoft Teams calls. SOA will set you up with an email and Microsoft Teams account.
- You will be given access to all training materials you require to complete the course via our LMS platform. (You only need a PC/laptop and internet connection)
- Each day there will be a morning call with your technical trainer who will set out and demo your task for the day.
- Throughout the day you can ask for help and support with tasks via Teams messages or Teams call.
- Some tasks require you to work on your own and some tasks require you to work as part of a team where you will have to set up calls and collaborate with others.
- You will be required to complete diplomas relating to the automation software you are learning as evidence you are understanding and progressing with your learning.
- Throughout the course there will be sessions relating to your personal development to build on the current skills you have in preparation for interviews and transitioning to employment.
- You will be part of a group with other people from across Scotland learning the same course content.
- SOA's employer partners will actively be involved in the course and may attend some of your sessions to share information about their company or even deliver a particular industry session.





## **Progression Opportunities**

- For those who complete the 12-week course including all course diplomas and very good levels of attendance will go forward for job interview with one of our employer partners.
- On completion of the course SOA will stay in touch with you for a period of 6 months to help and support you with interviews and securing employment.

### **Support and Guidance**

- You will have a dedicated Technical Trainer to support you with all aspects of learning the software.
- You will have support from our Training Manager who will monitor your learning and progress throughout.
- SOA team will support you when engaging with employers via interviews and transitioning to employment each step of the way.



#### Course Diplomas/Modules

#### **UiPath Academy Diplomas:**

- Explore automation development with UiPath Studio
- Build your first process with Studio
- Variables, Constants and Arguments in Studio
- Control Flow in Studio
- Excel Automation with the Modern Experience in Studio
- User Interface (UI) Automation with Modern Design in Studio
- Automation Explorer Assessment
- Data Manipulation with Strings in Studio
- Data Manipulation with Lists and Dictionaries in Studio
- UI Automation Synchronization with Studio
- UI Automation Descriptors in Studio
- Selectors in Studio Deep Dive
- Debugging in Studio
- Error and Exception Handling in Studio
- Working with Local Files and Folders in Studio
- Email Automation With Studio
- PDF Automation with Studio
- Data Manipulation with Data Tables in Studio
- Introduction to Logging in Studio
- Orchestrator Overview for Automation Developers
- Working with Orchestrator Resources
- Object Repository in Studio
- UiPath Integration Service Overview

- Version Control Systems Integration in Studio
- Workflow Analyzer in Studio
- RPA Testing with Studio
- Project Organization in Studio
- Automation Implementation Methodology Fundamentals
- Automation Developer Associate Training Assessment

#### SQA accredited units:

- SVQ IT Software Fundamentals
- SVQ Specialist Software